

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON NOVEMBER 13, 2017
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Ginger Marshall, Chair

Tasha Boerner Horvath, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, November 13, 2017, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Marshall called the meeting to order at 9:02 a.m.

2. ROLL CALL

Directors Present:

Ginger Marshall
Tasha Boerner Horvath
David Zito
Joe Mosca

Directors Absent:

None

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Associate Engineer
Administrative Assistant/Board Clerk

Michael Thornton
Chris Trees
Paul Kinkel
Mike Konicke
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Solana Beach:

City Manager
Director of Engineering/Public Works

Greg Wade
Mohammad "Mo" Sammak

City of Encinitas:

Public Works Management Analyst

Bill Wilson

Roesling Nakamura Terada Architects

Joe Mansfield

3. PLEDGE OF ALLEGIANCE

Chair Marshall led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Zito and seconded by Vice Chair Boerner Horvath to approve the Consent Calendar.

Agenda Item No. 7	Approval of Minutes for the October 9, 2017 Meeting
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report
Agenda Item No. 11	Award of Engineering Services for Arc Flash and Protection Coordination Study
Agenda Item No. 12	Award of Engineering Services for SCADA Upgrades Project

Motion carried with the following vote of approval:

AYES: Marshall, Boerner Horvath, Zito, Mosca
NOES: None
ABSENT: None
ABSTAIN: None

Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
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Motion carried with the following vote of approval:

AYES: Marshall, Boerner Horvath, Zito
NOES: None
ABSENT: None
ABSTAIN: Mosca

13. ITEMS REMOVED FROM CONSENT CALENDAR

None

14. AUTHORIZE THE GENERAL MANAGER TO EXECUTE A COST SHARING AGREEMENT WITH SAN DIEGUITO WATER DISTRICT, SANTA FE IRRIGATION DISTRICT, LEUCADIA WASTEWATER DISTRICT, AND OLIVENHAIN MUNICIPAL WATER DISTRICT FOR THE DEVELOPMENT OF A REGIONAL RECYCLED WATER EXPANSION PLAN

General Manager Thornton stated that due to droughts and other events that strain and limit California's existing water supplies, water agencies are examining options that go beyond current conventional water supplies to create long-term reliable and sustainable water systems. Project partners, SEJPA, San Dieguito Water District, Santa Fe Irrigation District, Olivenhain Municipal Water District, and Leucadia Wastewater District are interested in defining a recommended project, and evaluating the opportunities and constraints. Santa Fe Irrigation District will serve as the lead agency and retain the consultant for this work. Mr. Thornton stated that staff expects this Regional Recycled Water Expansion Plan to provide clarity on the best options for the next major expansion to the SEJPA's Recycled Water Program.

The total proposed cost for the Regional Recycled Water Plan is \$287,529, with SEJPA's share at 25% or \$71,882. Funding is available in the Recycled Water FY 2017-18 Budget.

Moved by Board Member Mosca and seconded Board Member Zito to:

1. Authorize the General Manager to execute the Cost Sharing Agreement with San Dieguito Water District, Santa Fe Irrigation District, Leucadia Wastewater District, and Olivenhain Municipal Water District to jointly fund the development of a Regional Recycled Water Expansion Plan; and
2. Authorize the General Manager to Cost Share in an amount not to exceed \$71,882 for the SEJPA.

Motion carried with the following vote of approval:

AYES: Marshall, Boerner Horvath, Zito, Mosca
NOES: None
ABSENT: None
ABSTAIN: None

15. BUILDING PROGRAM AND COMMUNITY BIKE PATH UPDATE

General Manager Thornton gave a status of work completed to date on the Building and Site Improvement Program. Roesling Nakamura Terada Architects presented site drawings, building sketches, and floor plans. The General Manager stated that staff is working with Caltrans and the City of Encinitas to refine the bike/pedestrian path and traffic calming measures on Manchester Avenue. Also, Caltrans and the SEJPA are currently developing a cooperative agreement to define project roles and responsibilities, cost sharing terms, and deliverable dates for the transportation elements of the project. Mr. Thornton stated that staff is developing the photovoltaic (PV) systems design with a net-zero energy goal to meet building energy needs with renewable solar power.

No action required. This memorandum was submitted for information only.

16. GENERAL MANAGER'S REPORT

None

17. GENERAL COUNSEL'S REPORT

None

18. BOARD MEMBER COMMENTS

Vice Chair Boerner-Horvath thanked the General Manager for responding to community inquiries about the Land Outfall Replacement Project.

19. CLOSED SESSION

The Board of Directors adjourned to closed session at 10:14 a.m., pursuant to Government Code Section 54957: Employee Performance Evaluation. Title: General Manager.

The Board of Directors came out of closed session at 10:25 a.m., with no reportable action.

20. ADJOURNMENT

The meeting adjourned at 10:30 a.m. The next Board of Directors meeting will be held on December 11, 2017.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager