

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON MAY 8, 2017
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Ginger Marshall, Chair

Tasha Boerner Horvath, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, May 8, 2017, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Marshall called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Ginger Marshall
Tasha Boerner Horvath
David Zito
Joe Mosca

Directors Absent:

None

Others Present:

General Manager
Director of Finance & Administration
Associate Engineer
Administrative Assistant/Board Clerk
Senior Laboratory Analyst

Michael Thornton
Paul Kinkel
Mike Konicke
Jennifer Basco
Ravy Chea

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Solana Beach:

City Manager
Director of Engineering/Public Works

Greg Wade
Mohammad "Mo" Sammak

City of Encinitas:

Public Works Management Analyst

Bill Wilson

Black & Veatch Corporation

Kevin Davis

3. PLEDGE OF ALLEGIANCE

Chair Marshall led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager recognized Ravy Chea, Senior Laboratory Analyst, for her 25 years of service to the Agency.

6. CONSENT CALENDAR

Moved by Board Member Zito and seconded by Board Member Boerner Horvath to approve the Consent Calendar.

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| Agenda Item No. 7 | Approval of Minutes for the April 10, 2017 Meeting and April 21, 2017 Special Meeting |
| Agenda Item No. 9 | San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report |
| Agenda Item No. 10 | San Elijo Joint Powers Authority Recycled Water Program – Monthly Report |
| Agenda Item No. 11 | San Elijo Joint Powers Authority Fiscal Year 2017-18 Recommended Budget Update |

Motion carried with the following vote of approval:

AYES: Marshall, Boerner Horvath, Zito, Mosca
NOES: None
ABSENT: None
ABSTAIN: None

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| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report |
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Motion carried with the following vote of approval:

AYES: Marshall, Boerner Horvath, Zito
NOES: None
ABSENT: None
ABSTAIN: Mosca

12. ITEMS REMOVED FROM CONSENT CALENDAR

None

13. 2017 BOND FINANCING UPDATE

Paul F. Kinkel, Director of Finance and Administration, updated the Board of Directors on the status of the 2017 Bond Financing. The bond issuance will generate approximately \$23.8 million in net proceeds for the purpose of funding clean water infrastructure projects. Staff is working with the bond team to finalize the required bond documents that will be presented to both Member Agencies' City Councils and SEJPA's Board for approval consideration. The 2017 Revenue Bonds are planned to be a 30-year issuance with the first 2 years as interest only payments. The bond payments are structured to fit within the Member Agencies' established sewer rates, which avoids creating rate stress on the sewer customers.

No action required. This memorandum was submitted for information only.

14. AWARD CONSTRUCTION MANAGEMENT & ENVIRONMENTAL COMPLIANCE SERVICE

General Manager Thornton stated that the SEJPA is entering Phase I of a multi-phase capital improvement program to construct a series of clean water related infrastructure projects. The Phase I projects include: Land Outfall Replacement, Preliminary Treatment Upgrades, and Odor and Gas Control Systems. These projects are ready for construction with design work completed, and all necessary permits obtained. Mr. Thornton informed the Board Members that capital projects are typically assigned a construction manager to oversee daily construction activities and ensure that a quality project is delivered safely and in accordance with the contract drawings and specifications. Initially, Staff considered seeking individual construction management (CM) teams for each project, but ultimately determined that utilizing a single team for all Phase I construction projects provides efficiencies, continuity, and opportunities for cost savings. Three firms submitted proposals for CM. Staff recommended Black & Veatch as their proposal provided the best combination of approach, experience, and value. In addition to CM, the projects also require environmental compliance monitoring and reporting. SEJPA engaged Helix Environmental to develop a scope of work and fee for conducting the required monitoring and reporting, which will be under the Black & Veatch contract. The SEJPA capital program has adequate funding to award the proposed Phase I CM and environmental compliance effort, which is for an amount not to exceed \$979,669.

Moved by Board Member Mosca and seconded by Board Member Zito to:

1. Authorize the General Manager to award a professional services agreement to Black & Veatch for Construction Management and Environmental Compliance for an amount not to exceed \$979,669.

Motion carried with the following vote of approval:

AYES: Marshall, Boerner Horvath, Zito, Mosca
NOES: None
ABSENT: None
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

None

16. GENERAL COUNSEL'S REPORT

None

17. BOARD MEMBER COMMENTS

None

18. CLOSED SESSION

None

19. ADJOURNMENT

The meeting adjourned at 9:30 a.m. The next Board of Directors meeting will be held on June 12, 2017.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager