

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON DECEMBER 12, 2016
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Catherine Blakespear, Chair

Ginger Marshall, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, December 12, 2016, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Blakespear called the meeting to order at 9:02 a.m.

2. ROLL CALL

Directors Present:

Catherine Blakespear
Ginger Marshall
David Zito

Directors Absent:

Mark Muir

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Associate Engineer
Administrative Assistant/Board Clerk

Michael Thornton
Christopher Trees
Paul Kinkel
Mike Konicke
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Adriana Ochoa

City of Solana Beach:

Director of Engineering/Public Works

Mohammad "Mo" Sammak

Roesling Nakamura Terada Architects, Inc.

Joe Mansfield

San Dieguito Water District:

General Manager

Bill O'Donnell

3. PLEDGE OF ALLEGIANCE

Chair Blakespear led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Zito and seconded by Vice Chair Marshall to approve the Consent Calendar.

Agenda Item No. 7 Approval of Minutes for the November 14, 2016 meeting

Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report

Agenda Item No. 9 San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report

Agenda Item No. 10 San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

Motion carried with the following vote of approval:

AYES: Blakespear, Marshall, and Zito

NOES: None

ABSENT: Muir

ABSTAIN: None

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. BUILDING IMPROVEMENT PROGRAM

General Manager Thornton presented the Building Improvement Program – Preliminary Design Report and introduced Joe Mansfield of Roesling Nakamura Terada to the Board of Directors. The report provides the basis for the final design of the building project. It documents site constraints, existing utility locations, building code and permitting requirements, and proposed regional transportation projects, all of which helps shape the final design. Furthermore, it analyzes the existing and potential future work flow and space requirements, which influence the size and configuration of the proposed buildings. Mr. Thornton stated that upon Board acceptance of the preliminary design report, the document will be provided to the architectural firms proposing on the final design and permitting phase of the project. It is anticipated that final design proposals will be received mid-January 2017, with interviews of the top rated firms occurring by the

end of the month, and contract award recommendations to the SEJPA Board in February 2017.

The General Manager stated that the preliminary design report provides an estimated building project cost of \$7.4 million. By the end of the fiscal year, the SEJPA will have collected \$785,000 in capital funding for the project. The remaining project costs are proposed to be financed either through a State Revolving Fund (SRF) loan or tax-free municipal bonds. The planned capital expenditure is incorporated into the member agencies' sewer rates and will not cause an unplanned increase. SEJPA will also seek to partner with Caltrans and other agencies to fund and build some of the proposed site improvements including the regional bike path.

Moved by Board Member Zito and seconded by Chair Blakespear to:

1. Accept and file Building Improvement Program – Preliminary Design Report.

Motion carried with the following vote of approval:

AYES: Blakespear, Marshall, and Zito
NOES: None
ABSENT: Muir
ABSTAIN: None

13. 2016 YEAR IN REVIEW – RECOGNIZING AGENCY ACHIEVEMENTS AND SUCCESSES

General Manager Thornton presented highlights of the SEJPA's accomplishments and successes for calendar year 2016. Included in the highlights were the agency's permit compliance record, safety record, public outreach events and engagements, and collaborations with other government agencies. Mr. Thornton also reviewed industry recognition awards that the SEJPA received in 2016. Finally, Mr. Thornton reviewed the capital infrastructure projects that the SEJPA commenced in 2016.

No action required. This memorandum was submitted for information only.

14. GENERAL MANAGER'S REPORT

None

15. GENERAL COUNSEL'S REPORT

Adriana Ochoa updated the Board Members on AB-626, AB-1661, and the Kern County decision regarding Measure E. AB-626, which becomes effective in January, establishes a claim resolution process applicable to any claim by a contractor in connection with a public works project. It specifies the details and procedures to be followed in the processing of such claims. It also requires the text of these provisions, or a summary, be set forth in the plans or specifications of any public work which may give rise to a claim. Under AB-1661, elected officials who receive any type of compensation from a local agency are required to receive 2 hours of training and education on sexual harassment

prevention within the first 6 months of taking office or commencing employment, and thereafter every 2 years. Finally, Tulare County Superior Court Judge Lloyd Hicks issued a 48 page tentative opinion striking down a 2006 voter initiative (Measure E) that banned the land application of biosolids to farmland in Kern County.

16. BOARD MEMBER COMMENTS

Chair Blakespear thanked Staff for their hard work this year and stated that she enjoyed serving on the SEJPA Board of Directors.

17. CLOSED SESSION

None

18. ADJOURNMENT

The meeting adjourned at 10:01 a.m. The next Board of Directors meeting will be held on January 9, 2017.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager