

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON FEBRUARY 9, 2015
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

David Zito, Chair

Catherine S. Blakespear, Vice Chair

A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, February 9, 2015, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Zito called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Catherine S. Blakespear
Ginger Marshall
David Zito
David Ott (Solana Beach Alternate)

Directors Absent:

Mark Muir

Others Present:

General Manager
Director of Operations
Director of Finance & Administration
Accounting Technician
Administrative Assistant/Board Clerk

Michael Thornton
Christopher Trees
Paul Kinkel
Carrie Cook
Jennifer Basco

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser
David Powell

City of Encinitas:

Senior Management Analyst/Project Manager Bryce Wilson

City of Solana Beach

Interim City Manager
Director of Engineering/Public Works

David Ott
Mohammad "Mo" Sammak

Carollo Engineers

Jeff Weishaar

3. PLEDGE OF ALLEGIANCE

Chair Zito led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Thornton presented the California Water Environment Association (CWEA), San Diego Section, 2014 Plant of the Year Award to the Board of Directors.

6. CONSENT CALENDAR

Moved by Chair Zito and seconded by Member Marshall to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES: Blakespear, Marshall, Zito
NOES: None
ABSENT: Muir
ABSTAIN: None

Consent Calendar:

Agenda Item No. 7 Approval of Minutes for the January 12, 2015 meeting

Agenda Item No. 8 Approval for Payment of Warrants and Monthly Investment Report

Agenda Item No. 9 San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report

Agenda Item No. 10 San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. NEW BOARD MEMBER ORIENTATION

General Manager Thornton gave an overview of the San Elijo Joint Powers Authority to the Board of Directors including history, mission, key infrastructure, and staff.

13. SAN ELIJO JOINT POWERS AUTHORITY MID-YEAR REVIEW OF THE FISCAL YEAR 2014-15 OPERATING BUDGET

Director of Finance & Administration, Paul Kinkel, presented the mid-year analysis of the SEJPA's FY 2014-15 estimated financial forecast. Mr. Kinkel stated that overall, the SEJPA is expected to conclude the fiscal year slightly below budget. The positive variances are primarily a result of lower than forecasted Personnel Expense and unspent Contingency funds offset by higher than budgeted Utility Costs. Recycled Water program is enjoying strong water sales due to new customers and an unusually warm, dry fall and early winter. The higher than anticipated water demand has resulted in increased production costs; however, these costs have been more than offset by the increased water sales. For the year, the Recycled Water Program is trending to finish the year with a budget surplus.

No action required. This memorandum was submitted for information only.

14. SAN ELIJO WATER RECLAMATION FACILITY 2015 FACILITY PLAN UPDATE

General Manager Thornton introduced Jeff Weishaar from Carollo Engineers to give a presentation on the Facility Plan Update for the San Elijo Water Reclamation Facility (SEWRF). Mr. Weishaar reported that their evaluation of the facility has been completed and they have produced a draft Facility Plan for review. The 2015 Facility Plan includes an evaluation of the facility assets, including the wastewater, recycled water, and ocean outfall systems. Elements of the Facility Plan include condition assessment and engineering evaluation of the facilities, regulatory compliance analysis, risk assessment for facility failure, project recommendations, capital project prioritization, budgetary cost estimates, and projected capital outlay for fiscal years 2015 – 2025. The Facility Plan identified 17 projects, with an estimated cost of \$36.3 million, which should be considered for completed over the next 10 years. The General Manager stated that the draft Facility Plan has been provided to the City staff for review and comment and that the final 2015 Facility Plan will be brought back to the Board of Directors in April 2015 for discussion and potential acceptance.

No action required. This memorandum was submitted for information only.

15. AWARD OF CONTRACT FOR SAN ELIJO LAND OUTFALL PRELIMINARY DESIGN AND CEQA PERMITTING

General Manager Thornton informed the Board of Directors that the San Elijo Ocean Outfall, which was constructed in 1965 and is co-owned with the City of Escondido, is considered to be at or near the end of its useful life. The outfall is critical wastewater infrastructure that is in constant use and which must be operational at all times. Failure of this pipeline will have both environmental and financial impacts. The portion of the pipeline that has been identified for replacement transverses the San Elijo Lagoon and crosses under the railroad tracks and Coast Highway.

The SEJPA requested proposals from six engineering firms, with the proposal from Kennedy/Jenks Consulting providing the best combination of qualifications, project understanding, and value. The preliminary design will evaluate construction methods to replace the existing outfall pipeline to identify the preferred method based on construction risk, cost, and final project longevity. Concurrent with the preliminary

design, the consultant will commence the California Environmental Quality Act (CEQA) permitting and environmental review. The cost of the preliminary design will be funded by the ocean outfall reserve.

Moved by Vice Chair Blakespear and seconded by Chair Zito to:

1. Approve the Agreement with Kennedy/Jenks Consultants for the San Elijo Land Outfall Preliminary Design and CEQA Permitting for an amount not to exceed \$167,912.

Motion carried with the following vote of approval:

AYES: Blakespear, Marshall, Zito
NOES: None
ABSENT: Muir
ABSTAIN: None

16. GENERAL MANAGER'S REPORT

None

17. GENERAL COUNSEL'S REPORT

None

18. BOARD MEMBER COMMENTS

None

19. CLOSED SESSION

None

20. ADJOURNMENT

The meeting adjourned at 10:30 a.m. The next Board of Directors meeting will be held on March 9, 2015.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager