

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE BOARD MEETING  
HELD ON SEPTEMBER 8, 2014  
AT THE  
SAN ELIJO WATER RECLAMATION FACILITY

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Mark Muir, Chair

David Zito, Vice Chair

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A meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, September 8, 2014, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Muir called the meeting to order at 9:01 a.m.

2. ROLL CALL

*Directors Present:*

Teresa Barth  
Mark Muir  
David Zito

*Directors Absent:*

Thomas M. Campbell

*Others Present:*

General Manager  
Director of Operations  
Director of Finance & Administration  
Safety/HR Administrator  
Associate Engineer  
Administrative Assistant

Michael Thornton  
Christopher Trees  
Paul Kinkel  
Marisa Buckles  
Michael Konicke  
Jennifer Basco

*SEJPA Counsel:*

Procopio, Cory, Hargreaves & Savitch

Adriana Ochoa

*City of Encinitas:*

Director of Engineering and Public Works  
Public Works Management Analyst

Glenn Pruijm  
Bill Wilson

*City of Solana Beach:*

Director of Engineering/Public Works

Mohammad "Mo" Sammak

*Caltrans:*

Project Manager  
Principal Engineer

Arturo Jacobo  
Young Pack

3. PLEDGE OF ALLEGIANCE

Chair Muir led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

The General Manager introduced Michael Konicke to the Board of Directors. Mr. Konicke, Associate Engineer, is the newest member of the SEJPA staff.

5. PRESENTATION OF AWARDS

None

6. CONSENT CALENDAR

Moved by Board Member Barth and seconded by Vice Chair Zito to approve the Consent Calendar.

Motion carried with the following vote of approval:

AYES: Barth, Muir, Zito  
NOES: None  
ABSENT: Campbell  
ABSTAIN: None

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the July 14, 2014 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. UPDATE ON SAN ELIJO JOINT POWERS AUTHORITY POTENTIAL UTILITY CONFLICTS WITH PROPOSED NORTH COAST CORRIDOR PROGRAM

General Manager Thornton introduced Arturo Jacobo, Project Manager for Caltrans, who briefed the Board of Directors on the North Coast Corridor (NCC) Program. The NCC Program is comprised of three primary focus areas – the Interstate 5 Express Lanes Project, coastal and rail transit enhancements, and environmental protection and coastal access improvements. Mr. Jacobo stated that Caltrans is on track to begin

construction by June 2015. General Manager Thornton stated that the SEJPA owns recycled water pipelines that are potentially in conflict with the proposed I-5 Freeway improvements. As stated in the agreement that grants utility easements to the SEJPA from Caltrans, it is the SEJPA's responsibility to relocate pipelines that are in conflict with the future Caltrans improvements. The General Manager informed the Board Members that the SEJPA has engaged Kennedy Jenks Consultants to provide technical support on the evaluation of pipeline conflicts, and the development of alternatives to resolve the identified conflicts. The initial efforts are being funded from an existing open contract, which has \$9,400 in unspent funds. The total cost of the effort is \$43,000; therefore, a new contract in the amount of \$33,600 was requested. Adequate funds are available in the Water Reclamation Fund for the Kennedy Jenks Consultants services.

Moved by Board Member Barth and seconded by Vice Chair Zito to:

1. Authorize the General Manager to execute an Engineering Services Agreement with Kennedy Jenks Consulting for an amount not to exceed \$33,600.

Motion carried with the following vote of approval:

AYES: Barth, Muir, Zito  
NOES: None  
ABSENT: Campbell  
ABSTAIN: None

13. CLOSED SESSION

The Board of Directors adjourned to closed session at 9:23 a.m., with Designated Representative Michael Thornton, per Government Code Section 54957(b) (1) and Government Code Section 54957.6(a): Public Employee Performance Evaluation, Salary and Benefits; Position: General Manager.

The Board of Directors came out of closed session at 9:46 a.m.

14. DISCUSSION AND POSSIBLE FINAL ACTION REGARDING GENERAL MANAGER CONTRACT, COMPENSATION (GOV. CODE 54957.6(A))

Moved by Vice Chair Zito and seconded by Member Barth to:

1. Award of a \$5,000 non-base building bonus for merit performance during the June 2013 – May 2014 review period; and
2. Approval of an employment agreement between the SEJPA and the General Manager for the period July 1, 2014 through June 30, 2016.

Motion carried with the following vote of approval:

AYES: Barth, Muir, Zito  
NOES: None  
ABSENT: Campbell  
ABSTAIN: None

15. GENERAL MANAGER'S REPORT

General Manager Thornton informed the Board of Directors that the Notice of Preparation of Draft Programmatic Environmental Impact Report and Notice of Scoping Meeting for the North San Diego Water Reuse Coalition (NSDWRC) have been completed. Also a Facility Plan for the NSDWRC, with the initial goal of bringing 18,000 AF of new recycled water use into the area by 2025, is now out for public review. Next, Mr. Thornton stated that the Air Pollution Control District (APCD) identified two potential violations at the San Elijo Water Reclamation Plant in connection with: 1) a scrubber, which is over 22-years-old and no longer supported by the original manufacturer; and 2) the boilers used to heat the anaerobic digesters. The SEJPA is working with the APCD to resolve these issues. Lastly, a year ago the SEJPA completed a study to move to a cost of service pricing methodology for recycled water. Since that time, Santa Fe Irrigation District, San Diego Water District, and Olivenhain Municipal Water District have all moved from indexed pricing to a cost of service pricing. The SEJPA is working with the City of Del Mar to move from its current indexed pricing structure to a cost of service pricing methodology similar to the SEJPA's other customers.

16. GENERAL COUNSEL'S REPORT

None

17. BOARD MEMBER COMMENTS

None

18. ADJOURNMENT

The meeting adjourned at 9:56 a.m. The next Board of Directors meeting will be held on October 13, 2014.

Respectfully submitted,



Michael T. Thornton, P.E.  
General Manager