

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON FEBRUARY 13, 2012
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Teresa Barth, Chair

David Roberts, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, February 13, 2012, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Barth called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Thomas M. Campbell
Mark Muir
David W. Roberts

Others Present:

General Manager
Director of Finance/Administration
Director of Operations
Administrative Assistant
Accounting Technician
Safety/HR Administrator
Chief Plant Operator
Lead Operator
Operator

Michael Thornton
Greg Lewis
Christopher Trees
Monica Blake
Carrie Cook
Marisa Buckles
John Clark
Ken Regnier
Aaron Simonson

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Encinitas,
Public Works Management Analyst

Bill Wilson

City of Solana Beach,
City Manager

David Ott

City of Solana Beach,
Director of Engineering/Public Works

Mohammad "Mo" Sammak

St. Francis Court HOA

Al Evans & Frank Warner

3. PLEDGE OF ALLEGIANCE

Vice Chair Roberts led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

The General Manager presented John Clark, Chief Plant Operator, and Ken Regnier, Lead Operator, each with a certificate of recognition for 20 years of continuous service to the SEJPA.

The General Manager stated that the California Water Environment Association (CWEA), San Diego Section, awarded Aaron Simonson, Operator II, with the 2011 Operator of the Year Award. Also, CWEA, San Diego Section, awarded the San Elijo Water Reclamation Facility the 2011 Small Plant of the Year Award. Both Aaron Simonson and the San Elijo Water Reclamation Facility will be considered for the CWEA awards at the state level.

6. CONSENT CALENDAR

Moved by Board Member Muir and seconded by Vice Chair Roberts to approve the Consent Calendar with unanimous vote of approval.

Consent Calendar:

- | | |
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| Agenda Item No. 7 | Approval of Minutes for the January 9, 2012 meeting |
| Agenda Item No. 8 | Approval for Payment of Warrants and Monthly Investment Report |
| Agenda Item No. 9 | San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report |
| Agenda Item No. 10 | San Elijo Joint Powers Authority Recycled Water Program – Monthly Report |

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO JOINT POWERS AUTHORITY MID-YEAR REVIEW OF THE FISCAL YEAR 2011-12 OPERATING BUDGET

The Director of Finance/Administration presented the mid-year analysis of the SEJPA's FY 2011-12 Budget. Greg Lewis stated that it is expected that overall, the SEJPA will be in a strong position to conclude the fiscal year at or slightly below budget. Personnel costs are projected to end the year at budgeted levels while non-personnel costs such as supplies and services should end the year below budgeted levels. Each program has designated contingency funding to address emergency issues, unforeseen repairs, or other unplanned events. At this time, it is not expected that the use of contingency funds will be required. Any funds not expended are returned to the funding agency.

No action required. This memorandum was submitted for information only.

13. RECYCLED WATER PROGRAM UPDATE

The General Manager reported that during the end of 2011 and the start of 2012, the SEJPA has been actively engaging local water districts towards improving program efficiencies, managing costs, and expanding service.

The meetings conducted with the Santa Fe Irrigation District, (SFID), have covered such topics as using the newly completed SFID pipeline to reach new customers and the development of a purchase agreement for transferring ownership of this pipeline to the SEJPA.

The San Dieguito Water District, (SDWD), and the SEJPA conducted several meetings that focused on regional partnership, expanding recycled water use, and cost management. An agreement was reached that provided reconciliation clarity between the Encinitas Ranch Golf Course surplus water agreement and the original recycled water purchase agreement between SDWD and the SEJPA.

The discussions held with Del Mar, the 22nd Agricultural District, have covered expanded use in the fairground's irrigation system and the feasibility for using recycled water in the cooling towers.

The discussions between the SEJPA and the Olivenhain Municipal Water District, (OMWD), have focused on the possibility of developing a recycled water purchase agreement, as currently the SEJPA does not sell recycled water to OMWD.

No action required. This memorandum was submitted for information only.

14. GENERAL MANAGER'S REPORT

The General Manager reported that recycled water is gaining attention and on March 20, 2012, the State Assembly Water, Parks and Wildlife Committee is scheduled to conduct a hearing entitled "Untapped Potential: Water Reuse for California's Future Water Supply Reliability." This hearing is being held to build awareness of water recycling and create a foundation for the Committee's consideration of legislation to revise California's water recycling statutes.

15. GENERAL COUNSEL'S REPORT

General Counsel Greg Moser stated that a report came out mid-December on the Local Agency Formation Commission (LAFCO) effectiveness stating that LAFCOs are concerned that they lack any authority over joint powers authorities. The General Counsel stated that there is no legislation in the works at this time, and he will keep the Board posted on any updates.

16. BOARD MEMBER COMMENTS

None

17. CLOSED SESSION

The Board of Directors adjourned to closed session at 10:04 a.m., with Labor Negotiators Michael Thornton and Greg Lewis, per Government Code Section 54957.6: Labor Negotiations.

18. ADJOURNMENT

The Board of Directors came out of closed session at 10:55 a.m. with no reportable action and adjourned at 10:56 a.m. The next Board of Directors meeting will be held on March 12, 2012.

Respectfully submitted,



Michael T. Thornton, P.E.
General Manager