

SAN ELIJO JOINT POWERS AUTHORITY  
MINUTES OF THE SPECIAL MEETING  
HELD ON JULY 12, 2016  
AT THE  
ENCINA WASTEWATER AUTHORITY

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Catherine Blakespear, Chair

Ginger Marshall, Vice Chair

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A special meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Tuesday, July 12, 2016 at 8:30 a.m., at the Encina Wastewater Authority at 6200 Avenida Encinas, Carlsbad, CA 92011.

1. CALL TO ORDER

Chair Blakespear called the meeting to order at 9:00 a.m.

2. ROLL CALL

*Directors Present*

Catherine Blakespear  
Mark Muir  
David Zito

*Directors Absent:*

Ginger Marshall

*General Manager*

Michael Thornton

*SEJPA Counsel:*

Procopio, Cory, Hargreaves & Savitch

Greg Moser

*City of Encinitas:*

Director of Engineering and Public Works  
Public Works Management Analyst

Glenn Pruum  
Bill Wilson

*Encina Wastewater Authority:*

City of Carlsbad  
City of Encinitas  
City of Vista/Buena Sanitation District  
Vallecitos Water District  
Leucadia Wastewater District  
General Manager  
General Counsel  
Board Secretary

Keith Blackburn, Michael Schumacher  
Kristin Gaspar, Mark Muir  
Amanda Rigby, Judy Ritter  
Jim Hernandez, Craig Elitharp  
Allan Juliussen, Elaine Sullivan  
Michael F. Steinlicht  
Greg Moser  
Paula D. Clowar

*Others Present:*

City of Carlsbad  
Leucadia Wastewater District  
Vallecitos Water District  
City of Vista/Buena Sanitation District

Wendy Chambers  
Paul Bushee  
James Gumpel, Tom Scaglione  
Elmer Alex, Patrick Johnson,  
Greg Mayer

3. PLEDGE OF ALLEGIANCE

City of Carlsbad Councilman Schumacher led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. APPROVAL OF AGENDA

6. ENCINA WASTEWATER AUTHORITY (EWA) – SAN ELIJO JOINT POWERS AUTHORITY (SEJPA) INTEGRATION PROPOSAL

General Manager Michael Thornton and General Manager Michael Steinlicht provided an overview of the proposed first phase which is to integrate the management and administration of both organizations into a single, consolidated, team. This would provide the benefits of streamlining administration to both organizations, while allowing each to exist independently. The focus would be on developing organizational efficiencies, improving service, and capturing cost savings associated with optimized executive and administrative staffing; shared engineering, laboratory, and HR staff; and leveraged efficiencies in permitting and system operations. Additionally, staff will continue to examine opportunities to create further savings as institutional knowledge is shared and working relationships are developed. The financial goal of Phase I is a net savings of \$400,000 during the 18-month implementation period.

Approval of the recommendation would authorize the General Manager to work cooperatively with officials at the EWA and General Counsel to draft and enter into an operational agreement for implementing Phase I of the EWA – SEJPA Integration Proposal. As delineated in Section 12.1.3 of the EWA Revised Basic Agreement, unanimous approval by the Joint Advisory Committee is required for operational agreements outside the Joint System.

Moved by Board Member Muir and seconded by Board Member Zito to:

1. Authorize the General Manager to work cooperatively with EWA officials and General Counsel to draft and enter into an operational agreement for Phase I Implementation of the EWA - SEJPA Integration Proposal.

Motion carried with the following vote of approval:

AYES: Blakespear, Muir, Zito  
NOES: None  
ABSENT: Marshall  
ABSTAIN: None

Due to the requirement for unanimous vote in the Encina Wastewater Authority by-laws, the item did not receive enough votes to move forward.

7. ADJOURNMENT

The meeting adjourned at 9:58 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.  
General Manager