

SAN ELIJO JOINT POWERS AUTHORITY
MINUTES OF THE BOARD MEETING
HELD ON FEBRUARY 14, 2011
AT THE
SAN ELIJO WATER RECLAMATION FACILITY

Thomas M. Campbell, Chair

Teresa Barth, Vice Chair

A Meeting of the Board of Directors of the San Elijo Joint Powers Authority (SEJPA) was held Monday, February 14, 2011, at 9:00 a.m., at the San Elijo Water Reclamation Facility at 2695 Manchester Avenue, Cardiff by the Sea, California.

1. CALL TO ORDER

Chair Campbell called the meeting to order at 9:00 a.m.

2. ROLL CALL

Directors Present:

Teresa Barth
Thomas M. Campbell
Maggie Houlihan
Dave W. Roberts

Others Present:

General Manager
Director of Operations
Administrative Assistant
Accounting Technician
Safety/HR Administrator

Michael Thornton
Christopher Trees
Monica Blake
Carrie Cook
Marisa Buckles

SEJPA Counsel:

Procopio, Cory, Hargreaves & Savitch

Greg Moser

City of Encinitas,
Director of Public Works

Larry Watt

City of Encinitas,
Public Works Management Analyst

Bill Wilson

City of Solana Beach,
City Manager

David Ott

City of Solana Beach,
Director of Engineering/Public Works

Mohammad "Mo" Sammak

3. PLEDGE OF ALLEGIANCE

General Manager Michael Thornton led the Pledge of Allegiance.

4. ORAL COMMUNICATIONS

None

5. PRESENTATION OF AWARDS

General Manager Michael Thornton presented the Board of Directors with the California Water Environment Association (CWEA), San Diego Section, Safety Award for 1-25 Employees. This award recognizes agencies with high safety standards and practices. The SEJPA's safety record includes 10 years without a lost work day due to accident. He also presented the Board with the California Sanitation Risk Management Authority (CSRMA) Safety Superstar Award for 2009-10, which recognizes the SEJPA for no lost days due to injury and zero workers compensation claims.

The General Manager stated that a press release on these awards will be prepared.

6. CONSENT CALENDAR

Moved by Board Member Houlihan and seconded by Board Member Roberts to approve the Consent Calendar with unanimous vote of approval.

Consent Calendar:

Agenda Item No. 7	Approval of Minutes for the January 10, 2011 meeting
Agenda Item No. 8	Approval for Payment of Warrants and Monthly Investment Report
Agenda Item No. 9	San Elijo Water Reclamation Facility Treated Effluent Flows – Monthly Report
Agenda Item No. 10	San Elijo Joint Powers Authority Recycled Water Program – Monthly Report

11. ITEMS REMOVED FROM CONSENT CALENDAR

None

12. SAN ELIJO OCEAN OUTFALL 2010 ANNUAL INSPECTION REPORT

General Manager Michael Thornton reported that the annual inspection of the San Elijo Ocean Outfall has been completed. The inspection work was conducted by Merkel & Associates, Inc. between September and November, 2010. Diving staff conducted a general inspection of the outfall corridor from approximately the 100-foot depth level to the shoreline. The outfall showed no signs of spalling, rust staining, or cracking. Furthermore, the pipe joints appear to be in good condition with no signs of leakage.

Dive staff also inspected the zinc anodes that provide corrosion protection on steel access ports and on the near-shore pipe restrain system. The anodes were in good condition and have considerable remaining life expectancy where these were visible and could be inspected. Divers noted that Porthole 4 could not be located during this inspection despite considerable time and effort spent removing misplaced ballast to expose the porthole. The General Manager stated that locating this porthole will be a priority in the 2011 annual inspection so that the anode can be inspected and the porthole can be put into a regular inspection cycle with the remaining access structures. The conclusion of the inspection is that the Outfall is in excellent condition overall.

Moved by Board Member Roberts and seconded by Vice Chair Barth to:

1. Accept and File the San Elijo Ocean Outfall Year 2010 Annual Inspection Report prepared by Merkel & Associates, Inc.

Motion carried with unanimous vote of approval.

13. ACCEPT AND FILE – FINAL DESIGN PLANS AND SPECIFICATIONS FOR THE ELECTRICAL UPGRADES PROJECT AT THE SAN ELIJO WATER RECLAMATION FACILITY

General Manager Michael Thornton stated that in February 2010, the SEJPA staff prepared a request for proposals from engineering firms for the development of design drawings and construction specifications for replacing and upgrading major electrical components at the San Elijo Water Reclamation Facility. The SEJPA selected Camp Dresser & McKee (CDM) in March, 2010. The final design drawings and specifications were completed in January 2011, and the General Manager is presenting them to the Board of Director for acceptance.

As of the Fiscal Year 2010-11, the SEJPA has appropriated \$845,000 for this project, with plans to budget \$497,000 in FY 2011-12. The estimated total cost of the project is \$1.34 million. SEJPA staff has discussed this project with staff from the Member Agencies to gain agreement on the need for the project, project scope, and the funding requirement for FY 2011-12. This funding request is consistent with previous funding projections by the SEJPA to the Member Agencies for FY 2011-12 capital projects.

Moved by Board Member Houlihan and seconded by Board Member Roberts to:

1. Accept and File the Final Design Plans and Specifications for the Electrical Upgrades Project for the San Elijo Water Reclamation Facility prepared by CDM, Inc.; and
2. Authorize the General Manager to Publicly Advertise and Bid the Construction Contract.

Motion carried with unanimous vote of approval.

14. ADOPT THE PROPOSED MITIGATED NEGATIVE DECLARATION FOR THE RECYCLED WATER DEMINERALIZATION PROJECT

General Manager Michael Thornton stated that in December 2009, as part of the Recycled Water Demineralization Project, the SEJPA Board of Directors adopted a Mitigated Negative Declaration (MND) by vote, to complete the CEQA process.

To comply with the State Revolving Fund (SRF) Loan Program requirements, which may be a funding source for the demineralization project, the CEQA documents must be approved by resolution. Therefore, Mr. Thornton presented Resolution 2011-06 for approval by the Board.

Moved by Board Member Roberts and seconded by Vice Chair Barth to:

1. Approve Resolution 2011-06, A Resolution of the Board of Directors of the San Elijo Joint Powers Authority Adopting the Final Initial Study/Mitigated Negative Declaration, the Mitigation Monitoring and Reporting Plan, and the CEQA Findings of Fact for the SEJPA Recycled Water Project.

Motion carried with unanimous vote of approval.

15. SAN ELIJO JOINT POWERS AUTHORITY MID-YEAR REVIEW OF THE FISCAL YEAR 2010-11 OPERATING BUDGET

General Manager Michael Thornton presented the mid-year analysis of the SEJPA's FY 2010-11 Budget. It is expected that overall, the SEJPA will conclude the fiscal year at or slightly below budget. Personnel and non-personnel costs will be below budgeted levels and capital outlay will be slightly above budgeted levels. Each program has designated contingency funding to address emergency issues, unforeseen repairs, or other unplanned events. At this time, it is not expected that the use of contingency funds will be required. Any funds not expended are returned to the funding agency.

The General Manager reported that overall, all of the SEJPA program expenditures are matching the budget estimates. While some individual programs have experienced unforeseen costs, the bottom line of each program is within budgeted expectations.

No action is required. This memorandum is submitted for information only.

16. CONSIDER APPROVAL OF AN AGREEMENT FOR JOINT LOBBYING AND COST SHARING BETWEEN THE MEMBERS OF THE NORTH SAN DIEGO COUNTY REGIONAL RECYCLED WATER PROJECT (NSDCRRWP)

The General Manager Michael Thornton reported that in 2010, the SEJPA began working collaboratively with several local water districts to examine opportunities to expand recycled water use within north San Diego County. This effort evolved into a working group of eleven governmental organizations, including cities, water districts, and sanitation districts. The NSDCRRWP includes the SEJPA, Olivenhain Municipal Water District, Leucadia Wastewater District, Carlsbad Municipal Water District, Vallecitos

Water District, Santa Fe Irrigation District, Vista Irrigation District, City of Oceanside, City of Vista, Rincon Del Diablo Municipal Water District, and the City of Escondido.

The General Manager stated that it could be advantageous the SEJPA to join with other agencies to create a lobbying group for federal funds from the Bureau of Reclamation, Title XVI. A similar effort was successful in the 1990's for acquiring \$20 million for the region, of which the SEJPA received about \$4.3 million. The proposal for the Board is to consider joining this group in an annual lobbying agreement along with the Furman Group at a cost of approximately \$12,000 per year, depending on the number of agencies that join the group.

Board Member Roberts asked to defer this agenda item for one month to allow for additional information to be collected on the strategy and approach for seeking federal funding in the current political climate. Board Member Roberts and City Manager Ott volunteered to work with the General Manager on this effort. The request was approved by all Board Members.

17. GENERAL MANAGER'S REPORT

The General Manager Michael Thornton reported that at the next Board meeting, he will provide the Board of Directors with a presentation on the North San Diego County Cooperative Demineralization Project. The project partners include the Olivenhain Municipal Water District (OMWD), the San Elijo Lagoon Conservancy, and the SEJPA. In 2010, the SEJPA submitted the project to the San Diego Integrated Regional Water Management Group for Proposition 84 grant funding consideration. The grant proposal received the highest rating of all submitted, and it is now waiting for final approval by the California Department of Water Resources. The General Manager stated that he invited Kim Thorner, General Manager of OMWD, and Doug Gibson, Executive Director of the San Elijo Lagoon Conservancy to attend next month's Board meeting and to speak on their components of the project.

18. GENERAL COUNSEL'S REPORT

None

19. BOARD MEMBER COMMENTS

Vice Chair Barth asked if the SEJPA has received a response from the City of Escondido on the peak flow event. General Manager Michael Thornton reported that City of Escondido staff, not city council, responded, in writing, to the first event which occurred in October, 2010. For this high flow event, it was noted that a programming error of their metering system was the main cause.

Board Member Roberts stated that the Chair of SANDAG appointed Mr. Roberts to the California Biodiversity Council. The Council's purpose is to discuss, coordinate, and assist in developing strategies and complementary policies for conserving biodiversity. Members exchange information, resolve conflicts, and promote development of regional conservation practices. The first meeting is in March.

Board Member Houlihan stated that last month she and Mr. Thornton attended the Procopio, Cory, Hargreaves & Savitch the Climate Club Dinner, Water and Energy Series, Part II: Pricing Water. Board Member Houlihan thought the presentation was excellent and interesting.

20. CLOSED SESSION

None

21. ADJOURNMENT

The Board of Directors adjourned at 9:52 a.m. The next Board of Directors meeting will be held on March 14, 2011.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Thornton", written over a horizontal line.

Michael T. Thornton, P.E.
General Manager